

Job advert

Position: Coordinator (Health & Nutrition)

Duty Station: Maban

Reports To: Project Manager

Supervises: Health Officers, Nutrition Officers, MMU Teams, Hospital Staff, Stabilization Center Staff

Overview

Imatong Employment Solutions (IES) is a South Sudanese human resource company, registered and operating in South Sudan since 2015. We are working together with Relief International to identify a qualified South Sudanese professional for the role of Health and Nutrition Coordinator – Maban.

Relief International is a leading nonprofit organization working in 20 countries to relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises and chronic poverty. Relief International combines humanitarian and development approaches to provide immediate services while laying the groundwork for long-term impact. Our signature approach, which we call the RI Way, emphasizes local participation, an integration of services, strategic partnerships, and a focus on civic skills. In this way, we empower communities to find, design and implement the solutions that work best for them.

Position Summary

The Health & Nutrition Coordinator will provide strategic, technical, and operational leadership for integrated lifesaving Health and Nutrition interventions in Maban. The role ensures high-quality program implementation, adherence to humanitarian and donor standards, sound budget management, and timely reporting. The coordinator will support emergency response activities, including Mobile Medical Units (MMUs), outpatient and inpatient nutrition services, and disease surveillance, while strengthening coordination with local health authorities and partners.



Key Responsibilities

Project Management & Implementation

- Lead planning, implementation, monitoring, and reporting of integrated Health and Nutrition activities.
- Ensure alignment with approved proposals, clinical protocols, national guidelines, and donor requirements.
- Oversee emergency lifesaving services including MMUs, PHCC/PHCU support, Stabilization Centers, OTP/TSP services.
- Support rapid response to outbreaks, acute malnutrition, and displacement-related needs.
- Contribute to program design, assessments, and proposal development.

Technical Oversight & Quality Assurance

- Provide technical guidance on primary health care, CMAM, IMCI, MNCH, and referral systems.
- Ensure adherence to Sphere standards, WHO/UNICEF protocols, and national treatment guidelines.
- Monitor service quality, clinical governance, and patient safety.
- Support capacity building, mentoring, and supportive supervision of field teams.

Budget Management

- Support the Project Manager in budget oversight by monitoring expenditures, tracking burn rates, and flagging variances or risks.
- Contribute to Budget Versus Actual (BVA) reviews, providing programme inputs to inform forecasting and adjustments.
- Coordinate with logistics and supply chain teams to help ensure timely procurement and uninterrupted availability of medicines and nutrition supplies.

Monitoring, Evaluation, and Reporting

- Ensure accurate collection and validation of programme data and indicators.
- Oversee donor reporting (narrative and quantitative) within agreed timelines.
- Support evaluations, audits, and monitoring visits.



Coordination & Representation

- Serve as focal point for Health and Nutrition coordination at field level.
- Liaise with County Health Departments (CHDs), Nutrition Cluster, Health Cluster, UN agencies, and partners.
- Strengthen collaboration with local authorities and community stakeholders.

Compliance & Safeguarding

- Ensure compliance with organizational policies, humanitarian principles, and protection standards.
- Promote accountability to affected populations and safeguarding practices.

NOTE: The role cannot be limited to the duties listed. Flexibility is required to respond to evolving humanitarian needs.

Qualifications & Experience

- Advanced university degree in Public Health, Nutrition, Medicine, Nursing, or related field.
- Minimum five (5) years of relevant experience in humanitarian Health & Nutrition coordination.
- Demonstrated experience managing emergency/lifesaving programmes.
- Strong familiarity with CMAM, MMUs, disease surveillance, and outbreak response.
- Experience working with government health systems in fragile contexts.
- Excellent written and spoken English required.
- Women are strongly encouraged to apply.

Skills & Competencies

- Strong leadership and programme management skills.
- Excellent technical knowledge in Health & Nutrition.
- Budget management and donor compliance experience.
- Strong analytical and reporting abilities.
- Excellent communication and coordination skills.
- Ability to work under pressure in insecure environments.



RI Values:

We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:

- Inclusiveness
- Transparency and Accountability
- Agility and Innovation
- Collaboration
- Sustainability

Application Process

Interested South Sudanese candidates are asked to provide their current CV and cover letter expressing their motivation for applying and their relevant experience/expertise, and copies of academic certificates.

The applications are to be submitted to:

Online at <https://imatongemploy.com/job-application-form/> which can be also found at www.imatongemploy.com

Hard copies may be dropped to the Imatong Employment Solutions office in Thong Ping, Juba or at the Relief International office in Maban.

Please contact +211 921 277 383 for queries.

Applications will be reviewed on a rolling basis as soon as they are received. Interested candidates are strongly encouraged to apply as early as possible and no later than 8th April 2026 at 5pm.

We appreciate the time and effort all applicants invest in applying for this position. However, due to the volume of applications, only shortlisted candidates will be contacted.

RI is an Equal Opportunity Employer - EOE/M/F/D/V.

